## SERVUS ANNUAL GENERAL MEETING RULES OF ORDER

- 1. A member, or designated representative, wishing to bring forward a question or discussion on any matter are asked to type their question or discussion into the Q&A Box before 6:55 pm. Questions and discussion points will be verbalized by the Chair, or a designate thereof, and answered verbally by the Chair, CEO, or a designate thereof. Each member is limited to ask a maximum of two questions up to a maximum of 100 words for each question. The Q&A time will be limited to a maximum of 30 minutes.
- 2. Should technological issues make it impossible or difficult to continue this meeting, then the Chair will adjourn this meeting and the meeting will come to order again on March 11, 2024 at 6:30 pm.
- 3. Points of order, for the purpose of identifying a rule that is not being followed can be sent in to <a href="mailto:ServusAGMQuestions@servus.ca">ServusAGMQuestions@servus.ca</a>. This process may only be used for points of order. Points of order must not be made through the Q&A Box.
- 4. Reports are deemed to be received when presented or read before a meeting. Reports do not need to be approved, or accepted, by a carried motion. Questions related to the reports can be asked during the Q&A period.
- 5. Voting on all questions during the meeting shall be conducted through the available online meeting platform or by another method, as determined by the Chair. After a vote is conducted, the meeting scrutineer will then ascertain the vote totals and provide the result to the Chair who will then announce the result to the meeting.
- 6. Each member is responsible for their own audio, internet and all other technological connections. No action shall be invalidated on the grounds that the loss of, or poor quality of, a member's connection prevented participation in the meeting.
- 7. The Chair may declare the meeting adjourned on conclusion of all business set forth on the adopted agenda.