**Candidate's consent**

I understand that the Nominating Committee’s decision is binding.

I understand that, under the auspices of good governance, the role of the Nominating Committee is to ensure that the best candidates are put forward to the membership. I hereby consent to being nominated for the above stated position of director on the board of Servus Credit Union Ltd., declare I am qualified to hold the position of director in accordance with the *Credit Union Act* and the bylaws of Servus Credit Union Ltd, and understand that I will be notified if my nomination has been accepted upon close of nominations.\*\*

I understand that any candidate materials submitted will only be used for the purposes of the board election process, including member communication.

I understand that as a Director I will make a reasonable attempt to conduct my financial business with Servus Credit Union.

I understand that I will disclose any relationships with current sitting Board members of Servus Credit Union.

|  |
| --- |
| **Date**: |
| Name: | **Signature:** |
| **Mailing Address:** |
| Phone #: | **Email address:** |

Please complete this form, attach all documents indicated below and deliver by email to the attention of the Chair, Nominating Committee via Terri Grant, terri.grant@servus.ca:

Nominees must complete and provide the following:

1. Candidate Consent form
2. Candidate Release form
3. Interview scheduling form
4. A response to each of the candidate questions (no more than 150 words each; written in the first person, submitted as a Word or text document, not a pdf or image file.)
5. Candidate Skills Matrix form
6. Résumé
7. A brief statement of intent outlining individual commitment (no more than 200 words; written in the first person, submitted as a Word or text document, not a pdf or image file )
8. A completed criminal records check. Please take 2 pieces of government issued ID to the nearest RCMP or Police Service Office as soon as possible to ensure results are provided prior to the deadline. Cost of the criminal records check will be reimbursed.

The Nominating Committee will be conducting interviews with the selected candidates. Times and locations for the interviews will be confirmed following the receipt of the completed nomination package.

Should the nomination be accepted, candidates must:

1. Meet with the Nominating Committee in person November 1-3, 2021.
2. Provide additional information for, and participate in, the development of video material through November and December 2021.

**THIS FORM AND ALL DOCUMENTS MUST BE RECEIVED BEFORE 4:30 P.M. ON SEPTEMBER 27, 2021**

\*\* QUALIFICATIONS OF DIRECTORS (see references below)

A person who becomes a director of Servus Credit Union must:

* be an individual who is at least 18 years of age
* be a member in good standing of Servus Credit Union or a designated representative as of October 31, 2020
* conduct the majority of their personal banking with Servus Credit Union
* be bondable in the amount determined by the Board of Directors
* be a citizen or permanent resident of Canada
* not be employed by or be a director of a competing financial institution
* not have a loan from Servus or any credit union where the repayment of principal or interest is in arrears for the prescribed period under the Act
* not, within the immediately preceding five years, have been convicted of an indictable offense
* not have the status of a bankrupt
* not be, or within the three-year period immediately preceding his/her election or appointment to the board, an employee of any body corporate
* not be a director or officer of the Corporation or of another credit union
* not be a professional advisor to the credit union
* not be employed with the public service of Alberta or by a provincial agency and whose substantial duties are directly concerned with the business or affairs of credit unions or of Central
* not have been an employee of Servus Credit Union in the past three years
* not be the spouse or adult interdependent partner of a Director or employee of Servus Credit Union or is a relative of or a relative of a spouse or an adult interdependent partner of, and has the same home as a Director or employee of Servus Credit Union
* not be in a real or perceived conflict of interest through personal, business or other relationships

not be a duly elected member of a municipal, provincial or federal public office or a candidate for the same during the nomination and election period for the Servus Credit Union Board of Directors

**Definitions:**

**Central:** Credit Union Central Alberta Ltd.

**Corporation:** Credit Union Deposit Guarantee Corporation

**Body Corporate:** A credit union, the Corporation or Central

**Designated Representative:** an individual, whether a member or not, acting in the individual's representative capacity, who has been designated by a member that is a corporation, partnership or other unincorporated association to represent its membership interests in a credit union

**References (excerpts attached as part of Nominating Kit):**

Sec. 65 - Credit Union Act

Servus Credit Union Bylaws, March 4, 2021

Governance Policy 15 - Governance Succession Planning

Governance Policy 16 – Election Campaign Policy